

## **ORIENTEERING TASMANIA**

### **POSITION DESCRIPTION**

#### **National Orienteering League (NOL) Team Manager**

- Establish (together with the NOL coach) a Tasmanian Training Squad for elites and junior elites (including any master athletes still interested and capable of running elites/open age) in preparation for participation in the NOL/JNOL competition.
- Manage the Tasmanian Training Squad and the Tasmanian NOL/JNOL teams in accordance with the guidelines and policies of Orienteering Tasmania and the Orienteering Australia (OA) requirements for funding of NOL teams.
- Manage the budget of the Tasmanian Training Squad and NOL/JNOL team in accordance with the guidelines and policies of OT.
- Report to the OT Board, as and when required and advise them on any NOL/JNOL related matters.
- Act as OT's liaison person with OA (e.g. with its High Performance Management Group and Head Coach) on any NOL/JNOL related matters in accordance with the policies and guidelines of OT.
- Operate and maintain an email list of all members of Tasmanian Training Squad.
- Act as Team contact for any matter related to the co-ordination and operation of the Tasmanian Training Squad and the NOL/JNOL.
- Together with the NOL Coach, organise and co-ordinate training/coaching activities for the Tasmanian Training Squad and remind squad members about any training that occurs. These include:
  - Regular training sessions
  - Training camps
  - Workshops and seminars
- Co-ordinate travel to interstate competitions.
- Recruit NOL/JNOL team members from Tasmanians living interstate.
- Assist the Director, Development in obtaining sponsorship for the NOL/JNOL teams.
- Assist the Director, Development in promoting the NOL/JNOL teams and in disseminating their achievements.